

4. General Responsibilities

All Standing Committees Shall Have Common Responsibilities To

- 4.1 Advise and make recommendations to Council relating to the effective and efficient performance of the Committee's functions and responsibilities, including periodic review of the Committee Terms of Reference.
- 4.2 To recommend to the Policy and Finance Committee programmes, priorities and budgets identifying desired outcomes over a period of up to 10 years and the resources considered necessary for the effective and efficient performance of functions for which it is responsible.
- 4.3 Monitor progress on the implementation of those activities and projects contained in the current Business and Annual Plans which are the responsibility of the Committee.
- 4.4 Recommend to Council, through the Policy and Finance Committee, any changes in priorities and funding for activities and projects within the Committee's area of responsibility as and when considered necessary or appropriate.
- 4.5 Authorise expenditure for purposes set out in the Business and Annual Plans within the limits of the current approved budget and delegations authorised by Council, as set out in the Council's Delegations Manual and the current approved plans.
- 4.6 Evaluate and report on legislation relevant to the Committee's area of responsibility and make recommendations concerning Bylaws where appropriate.
- 4.7 Make recommendations to the Environment Committee on changes considered necessary or appropriate to the Wellington Regional Policy Statement or regional plans relevant to the Committee's functions and responsibilities.
- 4.8 Discuss and promote its activities with constituent councils and other public bodies, Government agencies, private sector organisations and the general public.
- 4.9 Set up and terminate subcommittees and working parties where appropriate with specific terms of reference to advise the Committee on matters relating to its area of responsibility.
- 4.10 Recommend for consideration by the Policy and Finance Committee, where appropriate, appointment of persons who are not regional councillors and who have a knowledge that would assist the work of the Committee.
- 4.11 Recommend to Council the establishment and termination of joint committees with other authorities to advise or act on matters which, in the Committee's view, require or would benefit **from** co-operation.
- 4.12 Nominate, for Council consideration, Committee members or other persons to serve as Council representatives on any body or organisation, the activities of which are relevant to the Committee's area of responsibility.
- 4.13 Actively promote and ensure compliance with relevant legislation. .

- 4.14 Determine those matters delegated to it by Council in accordance with approved policies, management plans and Bylaws.
- 4.15 Consider such other matters, relevant to the Committee's responsibilities, as it may determine **from** time to time.