



caring about you & your environment

Report 02.772

26 November 2002

File: E/6/1/4

Report to the Wellington Regional Council
From Des Darroch, Senior Committee Secretary, Council Secretariat

Emergency Committee Over Christmas/New Year Holiday Period

1. Background

The Offices for the Wellington Regional Council will officially close for the Christmas/New Year holiday period on Tuesday 24 December 2002 and re-open on Friday, 3 January 2003. The usual emergency works and technical services will, as in past years, be operational for any unforeseen emergencies which may arise during that period.

While the holiday arrangements of individual Councillors are not known at this stage, it is usual to have an Emergency Committee set up to deal with any matter normally dealt with by the Council or a Standing Committee which necessitates an immediate decision.

2. Recommendation

- (1) That a subcommittee be established consisting of the Council Chairperson, Deputy Chairperson and General Manager (or his nominee) to act as an Emergency Committee over the Christmas/New Year holiday period 2002/03 with power to act.*
- (2) That two other Councillors be appointed, either one of whom to deputise in the absence of the Chairperson or the Deputy Chairperson.*
- (3) That the General Manager be authorised to nominate other persons to deputise for him.*
- (4) That any decisions taken by the subcommittee over the period concerned be reported to the first meeting of the Wellington Regional Council in 2003.*

Report prepared by:

Approved for submission:

DES DARROCH
Senior Committee Secretary

WAYNE HASTIE
Council Secretary