



**Report 03.376**

30 June 2003

File: E/6/3/2

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**Record of the Special Meeting of the Policy, Finance and Strategy Committee held in the Wellington Regional Council Chamber, 142 Wakefield Street, Wellington on Monday, 30 June 2003 at 9.30am**

**Matters for Council Decision are shown in bold type and enclosed in a box.**  
*Matters for Information of Council are in italic type.*

**Present**

Councillors Shields (Chairperson), Aitken, Barr, Buchanan, Evans, Kirton, Laidlaw, Long, McDavitt, Thomas, Turver, Werry and Yardley

**Officers Present**

Messrs Allard, Benham, Cutler, Darroch, Forlong, Laplanche, Saywell, Schollum, Stone, Wright, Helen Wood and Drs Bradbury, Hastie and Watson

**Public Business**

**Procedural Items**

PF&S 155 **Apologies**

*Resolved*

*(Chairperson/Cr McDavitt)*

*That the apologies for lateness from Councillors Aitken and Turver be confirmed.*

## Matters for Consideration

### PF&S 156 Treasury Management Policy

Councillor Turver arrived at 9.37am.

#### Report 03.349

File: CFO/31/4/1

<b>Resolved to Recommend</b>	<b>(Chairperson/Cr Yardley)</b>
<b>(1) That the report be received and the contents noted.</b>	
<b>(2) That the revised Treasury Management Policy contained within the “policies document” which forms part of the LTCCP be approved.</b>	

### PF&S 157 Finalisation of LTCCP and Adoption of Policies

Councillor Aitken arrived at 9.45am.

#### Report 03.360

File: SP/01/02/01

<b>Resolved to Recommend</b>	<b>(Cr Turver/Cr Long)</b>
<b>That Council:</b>	
<b>(1) Adopts the Greater Wellington Regional Council ten-year plan 2003-2013, incorporating the 2003-2004 Annual Plan (subject only to minor editorial corrections) (as attached);</b>	
<b>(2) Adopts the following policies:</b>	
<ul style="list-style-type: none"> <li>• <b>Policy on Significance;</b></li> <li>• <b>Policy on Partnerships with the Private Sector;</b></li> <li>• <b>Rates Remission and Postponement Policies;</b></li> <li>• <b>Policy on Development Contributions or Financial Contributions</b></li> <li>• <b>Treasury Management Policy</b></li> <li>• <b>Revenue and Financing Policy;</b></li> </ul>	
<b>(all as attached)</b>	

### PF&S 158 Borrowing Approval

#### Report 03.327

File: CFO/31/1/1

<b>Resolved to Recommend</b>	<b>(Cr McDavitt/Cr Barr)</b>
<b>That Council:</b>	
<b>(1) Receive the report and note its contents.</b>	

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| <p>(2) Agree that Council's Treasury function may, from time to time, make internal loans to any department of the Council for the purpose of financing any of the matters set out in its most recent LTCCP or Annual Plan.</p> <p>(3) Note that it has considered the risks and benefits of the internal loans referred to in Resolution 2 and is satisfied that the general terms and conditions of the internal loans will be in accordance with the Treasury Management Policy.</p> <p>(4) Agree that the internal loans referred to in Resolution 2 are to be in such form and on such terms as the Chief Financial Officer may determine.</p> |
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PF&S 159 **Policy on Appointment and Remuneration of Directors of Council Organisations**

**Report 03.350**

File: CFO/9/1/1

It was agreed the attached policy document should include a definition of a Council organisation.

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| <b>Resolved to Recommend</b>  | <b>(Cr Turver/Cr Aitken)</b> |
| <b>That Council:</b>  |                              |
| <p>(1) Receive the report and note its contents.</p> <p>(2) Approve the attached policy, as added to above, on the appointment and remuneration of directors.</p> |                              |

PF&S 160 **2003/04 Statement of Corporate Intent – WRC Holdings Group**

**Report 03.300**

File: CFO/9/1/1

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| <b>Resolved to Recommend</b>                                  | <b>(Cr Aitken/Cr Turver)</b> |
| <b>That Council receive the report and note its contents.</b> |                              |

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| <b>Resolved to Recommend</b>   | <b>(Cr Werry/Cr Evans)</b> |
| <b>That 7.3(c) be amended to read as follows:</b>  |                            |
| <p><b>CentrePort to investigate the feasibility of marine cluster opportunities including a dry dock facility and that special consideration be given to siting it at Seaview.</b></p> |                            |

PF&S 161 **WRC Holdings Ltd - Dividends****Report 03.299**

File: CFO/9/1/1

**Resolved to Recommend (Cr Buchanan/Cr Yardley)****That Council:**

- (1) Receive the report and note its contents.**
- (2) Approve the intention of the Directors of WRC Holdings Ltd to pay a dividend to the shareholder equating to 100% of the company's 2002/03 net profit after tax.**

PF&S 162 **Communication Strategy****Report 03.341**

File: CM/01/03/01

*Moved**(Cr Aitken/Cr Thomas)*

*That the proposed communication Strategy for the period 1 July 2003 – 30 June 2006 be referred to the incoming CEO for consideration and then confirmed at the first appropriate Committee meeting after the new CEO takes up his position in August.*

**LOST****Resolved to Recommend (Cr Turver/Cr McDavitt)****That Council:**

- (1) Receive the report and note its contents.**
- (2) Confirm the proposed Communication Strategy for the period 1 July 2003-30 June 2006.**

Morning Tea: 10.55am

Resumption: 11.10am

PF&S 163 **Delegation for Authorised Signatories****Report 03.363**

File: E/4/1/2

**Resolved to Recommend (Cr Yardley/Cr Buchanan)****That Council:**

- (1) Delegates authority to the Chief Executive and the Council Secretary to sign routine documents on behalf of the Council.**

- (2) Delegates authority to the Chief Executive and the Council Secretary to affix the common seal of the Council when it is required to be fixed to warrants in accordance with section 174(1) of the Local Government Act 2002.
- (3) Revokes all previous delegations relating to the affixing of the common seal of the Council.

PF&S 164 Local Government (Rating) Act 2002 - Delegations

Report 03.351

File: G/6/1/1

- Resolved to Recommend** **(Cr Buchanan/Cr Aitken)**
- That the Committee recommends to Council that it:**
- (1) Repeals all existing delegations relating to the remission of additional charges on special pest management rating districts and the remission of additional charges on special Wairarapa districts rates.
  - (2) Delegates under section 132 of the Local Government (Rating) Act 2002 the functions, powers and duties specified below:
- To the Chief Financial Officer and to the Council Secretary (acting separately)**
- (a) The power to remit penalty amounts up to \$5000 in accordance with the Council's adopted "Remission of penalties" policy.
  - (b) The power to remit rates up to \$5000 in accordance with the Council's adopted "Remission of rates causing unforeseen financial hardship" policy.
  - (c) The power to postpone rates in accordance with the Council's adopted "Rates postponement policy".
  - (d) The power to remit or postpone rates on Maori freehold land up to \$5000 in accordance with the Council's adopted "Remission and postponement of rates on Maori freehold land" policy
  - (e) The power to adjust rates assessed for the current and/or prior years where there has been a change in value or area resulting from an objection or a change in differential category applying to the rating unit.
  - (f) The power to correct an error in the rating information database or rates record even though an objection has not been made.
  - (g) The power to correct or decline to correct entries in the rating information database or rates record.

- (h) The power to remove ratepayers names from the rating information database subsequent to change of ownership or assignment of a registered lease**
- (i) Where the officer determines it to be uneconomic to collect rates of less than \$100, the power to write off the rates and notify the ratepayer accordingly.**
- (j) The power to recover additional rates in accordance with the formula in the Act where a ratepayer has failed to give proper notice of a change in matters that may affect liability or a change of ownership or lease resulting in the full amount of rates not being collected.**
- (k) Where the officer considers it appropriate, the power to commence proceedings in a court of competent jurisdiction to collect unpaid rates. Proceedings may include suing the ratepayer or the winding up of a company but excludes the commencement of a rating sale or lease. If a rating sale or lease is deemed necessary, specific prior approval will be sought from Council.**
- (l) The power to refund overpaid rates up to \$200,000.**
- (m) The power to make financial adjustments to rates assessed where new charges need to be added or existing charges need to be deleted in specific circumstances.**

**To the Chief Executive Officer**

- (a) The power to remit penalties of any amount in accordance with the Council's adopted "Remission of penalties" policy.**
- (b) The power to remit rates of any amount in accordance with the Council's adopted "Remission of rates causing unforeseen financial hardship" policy.**
- (c) The power to remit or postpone rates on Maori freehold land of any amount in accordance with the Council's adopted "Remission and postponement of rates on Maori freehold land" policy.**
- (d) Where the officer determines it to be uneconomic to collect rates of less than \$1000, the power to write off the rates and notify the ratepayer accordingly.**
- (e) The power to refund overpaid rates up to \$500,000.**
- (f) All powers delegated to the Chief Financial Officer and the Council Secretary.**

**To Kapiti Coast District Council, Porirua City Council, Wellington City Council, Hutt City Council, Upper Hutt City Council, South Wairarapa District Council, Carterton District Council, Masterton District Council**

- (a) **The power to maintain that part of Greater Wellington's rating information database that falls within their district.**
- (3) **Restricts the delegations to officers as follows:**
- (a) **Officers may not undertake any action under their delegated authority for rate accounts where they have an interest in the rating unit through association with the ratepayer by way of family, friend or legal appointment or other association such as membership of a club, society or organisation.**
- (4) **Notes that in the exercise of these delegations Council Officers may need to approve actions retrospectively**

PF&S 165 **Financial Report for the Ten Months ended 30 April 2003**

**Report 03.342**

File: G/4/1/5 & CFO/13/2/1

**Resolved to Recommend**

**(Cr Yardley/Cr Barr**

**That the report be received and the contents noted.**

PF&S 166 **Financial Report for the Eleven Months ended 31 May 2003**

**Report 03.343**

File: CFO/13/2/1 & CFO/13/2/1

**Resolved to Recommend**

**(Cr Aitken/Cr Laidlaw)**

**That the report be received and the contents noted.**

PF&S 167 **Exclusion of the Public**

**Report 03.357**

*Resolved*

*(Chairperson/Cr Laidlaw)*

*That the public be excluded from the following part of the proceedings of this meeting namely:*

*Stadium Trust – Appointment of Trustees*

*The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b><i>General subject of each matter to be considered:</i></b>	<b><i>Reason for passing this resolution in relation to each</i></b>	<b><i>Ground under section 48(1) for the passing of this resolution</i></b>
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<i>Stadium Trust Appointment of Trustees</i>	<i>– Because of the need to protect the privacy of natural persons</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist (ie to protect the privacy of natural persons)</i>
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*This resolution is made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act of section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:*

*Greater Wellington – The Regional Council*

The open part of the meeting closed at 11.10am.

Cr MK SHIELDS  
Chairperson

Date: