



**Report** 05.593  
**Date** 11 October 2005  
**File** PK/03/03/02

**Committee** Parks & Forests Hearing Committee  
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## **Parks & Forests Hearing Committee: Hearing Process**

### **1. Purpose**

To outline the process for hearing and considering submissions on the draft Queen Elizabeth Park (QEP) Management Plan.

### **2. Significance**

The matters in this report do not trigger the Council's significance policy or section 76(3)(b) of the Local Government Act 2002.

### **3. Background**

The Landcare Committee appointed a subcommittee to hear and consider submissions in the management plan reviews to ensure an effective and efficient process is followed. The terms of reference for the Parks & Forests Hearing Committee were adopted at the Landcare Committee meeting held on 8 February 2005 (Report 05.3).

Public submissions were called on the draft QEP management plan, concluding on the 31 July 2005. 401 submissions were received with 45 people requesting to be heard in support of their submission. Copies of the submissions were put in relevant Councillors pigeon holes in August and have been supplied to the nominated representatives.

Reports 05.594 and 05.555 on this order paper consider the membership of the Committee, and provide a summary of submissions for the Hearing Committee's consideration respectively.

### **4. Process**

The following process is suggested:

1. Submitters will be heard over two days in support of their submission. Each submitter has been contacted and asked to present their submission for 10 minutes. Submitters have also been informed that

Committee members may wish to ask questions on the submission at this point.

2. Each written submission to the draft plan must be considered by the Committee. Officers anticipate that this part of the hearing will be done during the unbooked time on the second day. (See Schedule attached).
3. Once each submitter has been heard and all the written submissions have been considered, the public part of the meeting will conclude and the meeting adjourn.
4. The Hearing Committee will convene to deliberate on the submissions. Report 05.555 of this order paper provides a summary of the submissions received, including relief sought, an analysis of the key issues, and supporting information for the Committee. Officer's recommendations in response to the submissions will be provided during the deliberation day.
5. Once the Hearing Committee has concluded its deliberations, the Committee will advise Officers on how the Committee wishes to proceed.
6. The recommendations, in response to the submissions, will be considered with the final plan by Policy, Finance and Strategy Committee and Council on 15 December 2005.

## 5. Recommendation

*That the Committee:*

1. **receive** the report.
2. **note** the contents of the report.
3. **endorse** the process outlined in this paper for hearing and considering the submissions on the draft Queen Elizabeth Park in accordance with the Committee's Terms of Reference.
4. **receive** all submissions on the draft Queen Elizabeth Park Management Plan.
5. **hear** the submitters in support of their submissions.
6. **consider** all written submissions.
7. **make** recommendations to the Policy, Finance and Strategy Committee and Council in response to the submissions.

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