



# Terms of Reference for Dangerous Dams Subcommittee

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## FOR FURTHER INFORMATION

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## 1. Membership

The following 3 councillors are the members of the Dangerous Dams Subcommittee (the “Subcommittee”):

- Councillor ?
- Councillor ?
- Councillor ?

The chairperson of the Subcommittee is Councillor ?.

The quorum is 2 members of the Subcommittee.

## 2. Meeting procedure

All members have equal speaking and voting rights (one per member).

Meetings will be publicly notified and open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

The Wellington Regional Council Standing Orders apply.

Members should be present for the substantial part of the hearings and deliberations in order to participate in the decision-making of the Subcommittee.

## 3. Purpose

The purpose of the Dangerous Dams Subcommittee is to hear and consider submissions on the proposed dangerous dams policy and aid the Council in finalising this policy.

## 4. Powers

The Subcommittee has the power to:

- (1) Hear oral presentations the Council receives on its proposed dangerous dams policy
- (2) Consider any written and oral submissions the Council receives on its proposed dangerous dams policy.
- (3) Once submissions have been considered, make recommendations to the Council through the Policy, Finance and Strategy Committee on what, if any, amendments should be made to the Council’s proposed dangerous dams policy.
- (4) Make recommendations to the Council, through the Policy, Finance and Strategy Committee, on the Council’s final dangerous dams policy.

## **5. Responsibilities**

The Subcommittee shall ensure that:

- (1) Where submissions are received, submitters are provided with the best possible opportunity to be heard.
- (2) Where submissions are received, they are heard and considered in a way that is effective and timely.
- (3) Decision-making processes are robust and transparent.
- (4) Quality advice is given when recommendations are made to the Council through the Policy, Finance and Strategy Committee.
- (5) The process and advice the Subcommittee provides to the Council is consistent with the Council's relevant policies and the legislative requirements, in particular the special consultative procedure set out in the Local Government Act 2002.

## **6. Duration of the Subcommittee**

The Subcommittee will dissolve once the Council's dangerous dams policy has been finalised by the Council.