

Attachment 1:

Terms of Reference for the Resource Management Charging Policy Hearings Subcommittee

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1. Membership

The membership of the Resource Management Charging Policy Hearings Subcommittee of the Environment Committee to review the Charging Policy shall be made up of three members of the Environment Committee (the Committee) as set out below:

.....TBA
TBA
TBA

The quorum is two members.

2. Meeting procedures

All members have equal speaking and voting rights (one per member). Hearings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

The Wellington Regional Council Standing Orders apply.

Members must be present for the substantial part of the hearings and deliberations in order to participate in the decision making of the Subcommittee.

3. Powers

The subcommittee has the power to:

- Hear oral submissions on the Charging Policy.
- Consider both the written and oral submissions on the Charging Policy.
- Summarise the outcomes of the consultation process.
- Seek clarification from Council officers on any technical matters.
- Prepare a report to the Environment Committee with recommendations regarding amendments to the Charging Policy.

4. Responsibilities

The subcommittee shall ensure that:

- The hearing and consideration process is carried out in a way that is effective and timely.
- Submitters are provided with the best possible opportunity to be heard in support of their submission.
- The decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

5. Duration of subcommittee

The subcommittee is deemed to be dissolved at the end of the policy review, consultation and decision making process.