



Report           08.750  
Date             14 October 2008  
File             E/06/34/01

Committee       Regional Transport Committee  
Author          Tim Henwood

## **Terms of Reference for the Regional Transport Committee**

### **1. Purpose**

To outline the Terms of Reference of the Regional Transport Committee.

### **2. Significance of the decision**

The matters for decision in this report do not trigger the significance policy of the Council or otherwise trigger section 76(3)(b) of the Local Government Act 2002.

### **3. Background**

The Land Transport Management Act 2003 (the Act) was recently amended by the Land Transport Management Amendment Act 2008, resulting in the need to establish a Regional Transport Committee, as well as dissolving the existing Regional Land Transport Committee. At its meeting on 29 September 2008, the Council resolved to establish the Regional Transport Committee, and appointed to this committee representatives of the region's territorial authorities, the New Zealand Transport Agency and the objective and interest members required by the Act.

### **4. Terms of Reference**

The Terms of Reference for Greater Wellington's Regional Transport Committee, as adopted by Council, are provided in Attachment 1 to this report. Outlined below are key provisions of the Terms of Reference.

## **4.1 Voting rights**

### **4.1.1 Chair**

The Act provides that the Chair has a deliberative vote and in the case of an equality of votes, does not have a casting vote (and therefore the act or question is defeated and the status quo is preserved).

### **4.1.2 Local authority and New Zealand Transport Agency representatives**

The local authority and New Zealand Transport Agency representatives have full voting and speaking entitlements.

### **4.1.3 Objective and cultural interest representatives**

The objective and cultural interest representatives on the committee have full speaking rights, but no voting entitlement on matters relating to regional land transport programmes.

## **4.2 Alternate members**

The New Zealand Transport Agency and each territorial authority is entitled to nominate an alternate member who may attend and vote at meetings of the committee, but only in the event that the appointed member is unable to attend.

## **4.3 Specific Responsibilities**

The specific responsibilities of the Regional Transport Committee are as follows:

1. Prepare for approval by the Council a Regional Land Transport Strategy, any variations to it and any reports on it.
2. Prepare for approval by the Council the Wellington Regional Land Transport Programme and any variations to it.
3. If such a scheme is considered by the committee to be appropriate, to prepare for approval by the Council a regional fuel tax scheme and any variation or reviews of it.
4. Provide the Council with any advice and assistance it may request in relation to its transport responsibilities.
5. Adopt a policy that determines significance in respect of variations made to the regional land transport programme and the Regional Land Transport Strategy.
6. Carry out consultation in accordance with the requirements set out in the Act.
7. Monitor the implementation of the Regional Land Transport Strategy.

8. Prepare, review and monitor plans to implement the Regional Land Transport Strategy, except the Regional Passenger Transport Plan.
9. Promote the implementation of the Regional Transport Strategy and provide general advocacy for the promotion of significant transport issues in the region.

## 5. Appointees

The membership of the Regional Transport Committee is as follows:

<i>Objective/Organisation</i>	<i>Appointee</i>	<i>Alternate</i>
<i>Greater Wellington</i>	<i>Cr Fran Wilde</i>	<i>(Chair)</i>
<i>Greater Wellington</i>	<i>Cr Peter Glensor</i>	<i>(Deputy Chair)</i>
<i>Kapiti Coast District Council</i>	<i>Mayor Jenny Rowan</i>	<i>Cr Lyndy McIntyre</i>
<i>Porirua City Council</i>	<i>Mayor Jenny Brash</i>	<i>Cr Tim Sheppard</i>
<i>Wellington City Council</i>	<i>Mayor Kerry Prendergast</i>	<i>Cr Andy Foster</i>
<i>Hutt City Council</i>	<i>Mayor David Ogden</i>	<i>Cr Joy Baird</i>
<i>Upper Hutt City Council</i>	<i>Mayor Wayne Guppy</i>	<i>Cr Peter McCardle</i>
<i>South Wairarapa District Council</i>	<i>Mayor Adrienne Staples</i>	<i>Cr Viv Napier</i>
<i>Carterton District Council</i>	<i>Mayor Gary McPhee</i>	<i>Cr Barbara Durbin</i>
<i>Masterton District Council</i>	<i>Mayor Garry Daniell</i>	<i>Cr Roddy McKenzie</i>
<i>New Zealand Transport Agency</i>	<i>Deborah Hume</i>	<i>Yet to be appointed</i>
<i>Environmental Sustainability</i>	<i>Mike Mellor</i>	<i>Not applicable</i>
<i>Economic Development</i>	<i>Charles Finny</i>	<i>Not applicable</i>
<i>Safety and Personal Security</i>	<i>Michael Gross</i>	<i>Not applicable</i>
<i>Public Health</i>	<i>Dr Stephen Palmer</i>	<i>Not applicable</i>
<i>Access &amp; Mobility</i>	<i>Thomas Bryan</i>	<i>Not applicable</i>
<i>Cultural Interests</i>	<i>Jack Rikihana</i>	<i>Not applicable</i>

## 6. **Communication**

There are no matters in this report requiring further communication.

## 7. **Recommendations**

*That the committee:*

1. ***Receives the report.***
2. ***Notes the content of the report.***

Report prepared by:

Report approved by:

Report approved by:

**Tim Henwood**  
Policy Analyst

**Francis Ryan**  
Manager  
Secretariat

**Jane Davis**  
Divisional Manager  
Transport Policy and Strategy

**Attachment 1:** Terms of Reference for the Regional Transport Committee