

Terms of Reference for the proposed Regional Land Transport Programme 2009 - 2012 Hearing Subcommittee

1. Membership

The membership of the Regional Land Transport Programme (RLTP) 2009 – 2012 Hearing Subcommittee shall be made up of four members as follows:

- Councillor Fran Wilde
- Mayor Jenny Brash
- Mayor Wayne Guppy
- Dr Deborah Hume

Councillor Wilde is the chairperson of the RLTP 2009 - 2012 Hearings Subcommittee.

The quorum is two members.

2. Meeting procedures

Hearings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

The Wellington Regional Council Standing Orders apply. Consistent with the provisions for the RTC the Chair of the Hearings Subcommittee will have a deliberative vote, but not a casting vote.

Members must be present for the substantial part of the hearings and deliberations in order to participate in the decision making of the Subcommittee.

3. Powers

The subcommittee has the power to:

- Hear oral submissions on the proposed RLTP 2009 - 2012.
- Consider both the written and oral submissions on the proposed RLTP 2009 - 2012.
- Summarise the outcomes of the consultation process.
- Seek clarification from Council officers on any technical matters.
- Prepare a report to the RTC with recommendations regarding amendments to the proposed RLTP 2009 - 2012.

4. Responsibilities

The subcommittee shall ensure that:

- The hearing and consideration process is carried out in a way that is effective and timely.
- Submitters are provided with the best possible opportunity to be heard in support of their submission.
- The decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

5. Duration of subcommittee

The subcommittee is deemed to be dissolved at the end of the RLTP 2009 – 2012 consultation and decision making process.