



**Confirmed Minutes of the meeting of the Civil Defence
Emergency Management Group held in the Council Chamber,
Regional Council Centre, 142 Wakefield Street, Wellington, on
Thursday, 7 May 2009 at 2.00 pm**

Present

Cr Wilde (Acting Chair)	(Greater Wellington Regional Council)
Mayor Brash	(Porirua City Council)
Cr Chapman (deputising for Mayor Rowan)	(Kapiti Coast District Council)
Mayor Daniell	(Masterton District Council)
Mayor Ogden	(Hutt City Council)
Mayor Staples	(South Wairarapa District Council)

CDE 50 Apologies

Resolved (Cr Wilde/Mayor Brash)

That the CDEM Group

*Accepts the apologies for absence from Mayors Guppy, McPhee,
Prendergast, and Rowan..*

CDE 51 Public participation

No members of the public took part in the meeting.

CDE 52 Confirmation of Minutes of 6 November 2008

Resolved (Cr Wilde/Mayor Staples)

That the CDEM Group

Confirms the minutes of the meeting held on 6 November 2009, Report 08.850

CDE 53 Exercise Phoenix V evaluation report

Report 09.202

File Z/01/04/20

Resolved

(Mayor Staples/Mayor Brash)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents.*

CDE 54 Audit of the CDEM Group's Emergency Operations Centres

Report 09.203

File Z/01/04/20

Resolved

(Mayor Brash / Mayor Daniell)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents.*
- 3. Makes the required improvements to the EOCs in question to further the capability and capacity of the Wellington CDEM Group and the respective Territorial Local Authorities to respond and recover from an emergency in their area, providing uniformity throughout the Wellington region.*
- 4. Notes that a report on shared emergency management services is currently being prepared.*

Noted

Councillor Wilde requested that the mayors take a greater leadership role in addressing these issues.

CDE 55 CDEM Group work programme progress report

Report 09.204

File Z/01/04/20

Resolved

(Mayor Daniell/Mayor Brash)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the content of the report.*

CDE 56 **Update on CDEM Group public education initiatives**

Report 09.205

File Z/01/04/20

Resolved

(Mayor Guppy/Mayor Daniell)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents of the report.*

CDE 57 **Group Representative for National Working Group for the Wellington Earthquake Initial Response Plan Project**

Report 09.206

File: Z/01/04/20

Resolved

(Mayor Staples/Mayor Rowan)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents of the report.*
- 3. Appoints Rian van Schalkwyk, Manager CDEM Group office, to be the Wellington CDEM Group representative on the Wellington Earthquake Initial Response Plan National Working Group.*

CDE 58 **CDEM Group Appointments**

Report 09.207

File: Z/01/04/20

Resolved

(Mayor Brash/Mayor Ogden)

That the CDEM Group makes the following appointments:

Porirua City Local Controller (alternate) — Trevor Farmer.

Porirua City Local Recovery Manager (alternate) — Moira Lawler.

Upper Hutt City Local Controller — Chris Upton.

Upper Hutt City Local Recovery Manager — Chris Upton

Hutt City Local Controller (alternate) — Chris Upton.

Hutt City Local Recovery Manager — Matt Reid

CDE 59 **Preparedness Exercise for Elected Representatives**

Rian van Schalkwyk supervised a tabletop exercise on preparedness for the CDEM Group Members.

Noted

Officers agreed to provide each Territorial Authority with a DVD on emergency response.

The meeting closed at 3.27 pm.

Councillor FH Wilde

Acting Chair, Civil Defence Emergency Management Group

Date: