

Report 11.99  
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Committee Economic Wellbeing Committee  
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## Terms of Reference - Otaki and Wairarapa Public Transport Service Reviews

### 1. Purpose

To seek approval for the draft terms of reference for these two projects.

### 2. Significance of the decision

The matters for decision in this report **do not** trigger the significance policy of the Council or otherwise trigger section 76(3)(b) of the Local Government Act 2002.

### 3. Background

Greater Wellington has an ongoing programme of area-wide public transport service reviews, in accordance with policies laid out in the current Regional Passenger Transport Plan. The programme requires that all scheduled passenger transport services be reviewed at least once every five years, to ensure that they continue to meet the needs of the community and reflect any changes such as shifts in demand. These reviews are not a statutory requirement.

Area-wide reviews provide an opportunity to maximise the effectiveness and efficiency of the public transport network within a larger geographical area. They take a short to medium term view, focus on operational improvements to the network, and look to achieve these within existing public transport budgets.

The Council Annual Plan requires a review of Wairarapa to be undertaken in 2010/11.

An undertaking was given to Kapiti Coast District Council that services in Otaki would be reviewed within six months of the 20 February changes.

#### 4. **Otaki Public Transport Service Review**

The Otaki review encompasses the communities of Otaki, Peka Peka and Te Horo.

The last review of the Otaki bus service was undertaken in 2005 with service changes implemented from 30 January 2006. These changes included the Wednesday and Friday only shopper trips (trialled from May 2005) being extended to operate on all week days, the introduction of trips at school start and end times, and the Saturday service increased from two to four return trips. A wheel chair accessible bus was also introduced on the route at this time.

The extension of regular commuter train services from Paraparaumu to Waikanae Station, commencing 20 February 2011, has resulted in the Otaki bus route being modified to connect with trains from Waikanae Station rather than Paraparaumu. Part of the resulting cost saving was reallocated to improve peak commuter services to Otaki, including the addition of an AM connection to the Capital Connection train to Wellington.

Draft terms of reference for the review are attached at **Attachment 1**.

The review is planned to commence in April 2011 for completion by November 2011. Any resulting service changes would be implemented from 2012.

It is planned to circulate the draft terms of reference to Kapiti Coast District Council, the Otaki Community Board, and the bus operator for comment before they are finalised.

#### 5. **Wairarapa Public Transport Service Review**

The review encompasses the urban areas of the principal Wairarapa towns of Masterton, Greytown, Carterton, Featherston and Martinborough.

The last comprehensive area-wide review of Wairarapa bus and train services was undertaken in 2004/05 with service changes implemented from July 2007. These changes included the introduction of wheelchair accessible buses, direct services to Masterton Hospital, more bus services between Masterton and Featherston and the introduction of Wairarapa Plus combined bus/train monthly tickets.

Submissions made to the Wairarapa Corridor Plan hearings in 2010 raised a number of requests for service enhancements. Greater Wellington undertook to consider these as part of the planned review of Wairarapa public transport services.

Draft terms of reference for the review are attached at **Attachment 2**.

The review is planned to commence in April 2011 for completion by November 2011. Any resulting service changes would be implemented from 2012.

It is planned to circulate the draft terms of reference to the Wairarapa local authorities and the bus operator for comment before they are finalised.

## 6. **Communication**

Communication will be carried out according to the Terms of Reference for each review.

## 7. **Recommendations**

*That the Committee:*

1. ***Receives the report.***
2. ***Notes the content of the report.***
3. ***Agrees to the draft terms of reference for the Otaki Public Transport Service Review as set out in **Attachment 1.*****
4. ***Agrees to the draft terms of reference for the Wairarapa Public Transport Service Review as set out in **Attachment Two.*****
5. ***Agrees to circulate the draft terms of reference to the territorial authorities and transport operators for their input.***

Report prepared by:

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**Attachment 1:** Draft terms of reference for the Otaki public transport service review

**Attachment 2:** Draft terms of reference for the Wairarapa public transport service review