



**Confirmed Minutes of the Meeting of the Civil Defence
Emergency Management Group held in the Council Chamber,
Upper Hutt City Council, 838 Fergusson Drive Upper Hutt, on
Friday, 3 June 2011 at 9.08am**

Present

Mayor Rowan (Chair)	(Kapiti Coast District Council)
Mayor Daniell	(Masterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Leggett	(Porirua City Council)
Mayor Mark – from 9.34am	(Carterton District Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace	(Hutt City Council)
Councillor Wilde	(Greater Wellington Regional Council)

CDE 16 Apologies

Moved (Mayor Daniell/Mayor Staples)

That the CDEM Group accepts the apology for lateness from Mayor Ron Mark.

The motion was **CARRIED**.

CDE 17 **Public Participation**

No members of the public participated in the meeting.

CDE 18 **Confirmation of Minutes**

Moved (Mayor Rowan/Mayor Wade-Brown)

That the CDEM Group confirms the minutes of the meeting held on 1 April 2011, Report 11.158.

The motion was **CARRIED**.

CDE 19 **Draft Capability Assessment Report**

Report 11.324

Keith Evans, Ministry of Civil Defence and Emergency Management made a presentation on the key findings of the capability assessment.

Moved (Mayor Rowan/Mayor Wallace)

That the CDEM Group:

- 1 Receives the report.*
- 2. Refers the report to the Co-ordinating Executive Group for consideration and implementation of its recommendations as part of the review of the Group Plan.*

The motion was **CARRIED**.

CDE 20 **Group Controller's Report**

Report 11.231

File: Z/01/04/19

Rian van Schalkwyk introduced the report.

Moved (Mayor Rowan/Mayor Staples)

That the CDEM Group:

- 1 Receives the report.*
- 2. Notes the content of the report*

The motion was **CARRIED**.

CDE 21 **Exclusion of the public**

Report 11.230

File: E/11/12/011

Moved

(Mayor Rowan/Mayor Leggett)

That the CDEM Group

Excludes the public from the following part of the proceedings of this meeting namely:

- 1. CDEM structure for the Region*

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered:</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground under section 48(1) for the passing of this resolution</i>
<i>1. CDEM structure for the Region</i>	<i>Information contained in this report relates to proposed amendments to the current structure of Civil Defence Emergency Management in the Region. The report outlines a potential structure which may still be negotiated. The Committee has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override these prejudices.</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(i) of the Local Government Official Information and Meetings Act 1987 (i.e to enable the Committee to carry out, without prejudice or disadvantage, negotiations).</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.

The motion was **CARRIED**.

The meeting went into public excluded session at 9.38am.

The meeting came out of public excluded session at 10.30am and closed.

Mayor Jenny Rowan
Chair, Civil Defence Emergency Management Group

Date