

**Confirmed minutes of the Meeting of the Civil Defence
Emergency Management Group held in the Council Chamber,
Upper Hutt City Council, 838 Fergusson Drive Upper Hutt, on
Friday, 9 September 2011 at 9.05am**

Present

Mayor Rowan (Chair)	(Kapiti Coast District Council)
Mayor Daniell	(Masterton District Council)
Councillor Durbin substituting for Mayor Mark	(Carterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Leggett	(Porirua City Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Councillor Wilde	(Greater Wellington Regional Council)

CDE 22 Apologies

Moved (Mayor Rowan /Mayor Guppy)

*That the CDEM Group accepts the apologies for absence from Mayor Mark and
Mayor Wallace.*

The motion was **CARRIED**.

CDE 23 **Public Participation**

No members of the public participated in the meeting.

CDE 24 **Confirmation of Minutes**

Moved (Mayor Staples /Mayor Daniell)

That the CDEM Group confirms the minutes of the meeting held on 3 June 2011, Report 11.240.

The motion was **CARRIED**.

CDE 25 **CDEM Group appointments**

Report 11.451

Moved (Mayor Leggett /Mayor Wade-Brown)

That the CDEM Group:

1. Makes the following appointments:

- *Karen Stillwell, Alternate Local Controller, Porirua City Council*
- *Lachlan Wallach, Local Controller, Upper Hutt City Council*
- *Lachlan Wallach, Alternate Local Controller, Hutt City Council*
- *Kevin Tunnell, , Local Controller for the Wairarapa Emergency Management Office*
- *Jonathan Hooker, Rodger Gardner, Murray Johnstone and Mark Allingham , Alternate Local Controllers for the Wairarapa Emergency Management Office*

The motion was **CARRIED**.

Noted: A meeting with the new appointees and the CDEM Group is to be arranged.

CDE 26 **Group Controller's Report**

Report 11.453

File: Z/01/04/19

Rian van Schalkwyk, CDEM Group Office, and Inspector Mark Wright, New Zealand Police, spoke to the report.

Moved

(Mayor Rowan /Mayor Staples)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the content of the report*

The motion was **CARRIED**.

CDE 27 **Confirmation of minutes**

Moved

(Mayor Staples /Cr Wilde)

That the CDEM Group brings out of public exclusion and confirms the public excluded minutes of the CDEM Group meeting held on 3 June 2011 report 11.246.

The motion was **CARRIED**.

CDE 28 **CDEM Restructuring**

Report 11.476

File: E/11/12/01

Pat Dougherty, CEG Chair, spoke to the report.

Moved

(Mayor Rowan /Cr Wilde)

That the CDEM Group notes that:

- 1. After appropriate consultation with staff, the proposed restructuring of CDEM in the Wellington Region is proceeding.*
- 2. The interview panel for the new position of Regional Manager Wellington*

CDEM/ Group controller will comprise the Director of the Ministry of CDEM, the Greater Wellington CE and the Porirua City CE.

The motion was **CARRIED.**

The meeting closed at 9.30am.

Mayor Jenny Rowan
Chair, Civil Defence Emergency Management Group

Date: