

Report 11.615
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File E/11/01/04

Committee Council
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The Friends of the Waiwhetu Stream - terms of reference

1. Purpose

To update the Council on the establishment of 'The Friends of the Waiwhetu Stream' (The Friends) and to:

1. Seek agreement to appoint Councillor Prue Lamason to The Friends' Committee as provided for in the group's terms of reference.
2. Seek endorsement to enter into a Memorandum of Understanding with The Friends that defines the working relationship between the two parties on the development and implementation of the Waiwhetu Floodplain Management Plan

2. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

2.1 Significance of the decision

Officers have considered the significance of the matter, taking the Council's significance policy and decision-making guidelines into account. Officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

3. Background

The Friends held its inaugural meeting on 28 November 2011 to consider the terms of reference and its structure. The terms of reference for The Friends is attached and outlines the role and structure of The Friends (**Attachment 1**).

The Friends are represented by a committee, and the draft terms of reference allow for a Greater Wellington representative to be appointed to the Committee. The terms of reference also provide for a memorandum of understanding (MoU) to be entered into to define the relationship with Greater Wellington.

4. **Comment**

One of the roles of The Friends is to participate in the development and implementation of the Waiwhetu Stream Floodplain Management Plan. Councillor Prue Lamason is the Chair of the Hutt Valley Flood Management Subcommittee, and as such, officers recommend her appointment as Greater Wellington's representative on The Friends' committee.

Officers are working with The Friends on a MoU to define the relationship with Greater Wellington. The MoU will outline how the two bodies will work together to develop and implement the Waiwhetu Floodplain Management Plan.

5. **Communication**

A letter will be sent from the Council Chair to The Friends congratulating them on their establishment and advising them of Greater Wellington's representative.

6. **Recommendations**

That the Council:

1. **Receives** the report.
2. **Notes** the content of the report.
3. **Appoints** Councillor Prue Lamason to The Friends of Waiwhetu Stream Committee.
4. **Endorses** Greater Wellington entering into a Memorandum of Understanding with the Friends of the Waiwhetu Stream.

Report prepared by:

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