



Confirmed Minutes of the Audit, Risk and Assurance Committee meeting held in the Level 8 Alpha Room, Regional Council Centre, 142 Wakefield Street Wellington, on Wednesday, 27 February 2013 at 9.35am.

Present

Councillors Aitken (Chair), Donaldson, Glensor, and Wilson.

Also present

Councillor Lamason.

1 Apologies

Moved

(Cr Aitken / Cr Glensor)

That the Council accepts the apology for absence from Councillor Wilde.

2 Conflict of Interest declarations

There were no declarations of conflict of interest.

3 Public participation

There was no public participation.

4 Confirmation of the public and public excluded minutes of 31 October 2012

Reports 12.528 and PE 12.529

E/11/06/03

Moved

(Donaldson / Wilson)

That the Committee confirms the public and public excluded minutes of 31 October 2012, Reports 12.528 and PE 12.529.

The motion was **CARRIED**.

5 Summary risk report

Report 13.21

CFO/26/01/01

Bruce Simpson, Chief Financial Officer, introduced the report.

Moved

(Cr Aitken / Cr Glensor)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

The Committee requested that the Summary risk report be subject to further analysis.

6 **Project Management Policy**

Report 13.11

CFO/31/04/01

Mike Timmer, Treasurer, introduced the report.

Moved

(Cr Aitken / Cr Donaldson)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**

The Committee discussed the need for full-organisational compliance with the Project Management Policy.

7 Quarterly review for the period ending 31 December 2012

Report 13.56

CFO/23/01/10

Leigh-Anne Buxton, General Manager, People and Capability; Bruce Simpson, Chief Financial Officer; Mike Timmer, Treasurer and Donna Baker, Manager, Communications, all spoke to the report.

Moved

(Cr Aitken / Cr Glensor)

That the Committee:

1. *Receives the report.*

2. *Notes the content of the report.*

The motion was **CARRIED**.

The public part of the meeting closed at 11.05am.

Cr J Aitken
Chair

Date: