



Please note that these minutes remain unconfirmed until the meeting of the Civil Defence Emergency Management Group Joint Committee on 28 March 2014

Report 13.1026

22/11/2013

File: E/12/12/02

**Minutes of the Civil Defence Emergency Management Group,
Joint Committee meeting held in the Council Chamber, Upper
Hutt City Council, 838 Fergusson Drive Upper Hutt, on Friday 22
November 2013 at 9.04am**

Present

Mayor Church	(Kapiti Coast District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Leggett	(Porirua City Council)
Mayor Patterson	(Masterton District Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace	(Hutt City Council)
Councillor Wilde	(Greater Wellington Regional Council)

Group agenda

Bruce Pepperell, Regional Manager Wellington Civil Defence Emergency Management, took the Chair at 9.04am for the start of the meeting to facilitate the election of a new Chair.

The Group expressed their sympathies at the passing of kaumatua Sam Jackson.

1 Apologies

Moved

(Mayor Staples/ Mayor Church)

That the CDEM Group accepts the apology for absence from Mayor Mark.

The motion was **CARRIED**.

2 Election of the Chair for 2013-16 triennium

(1) Procedure to elect the Group Chair and Deputy Chair

Moved

(Mayor Wallace/ Mayor Staples)

That the CDEM Group:

- 1. Chooses voting system B (election by the highest number of votes) for the election of the Group Chair and Deputy Chair.*
- 2. Notes that, in the event of a tie under voting system B, the tie shall be resolved by lot.*

The motion was **CARRIED**.

(2) Election of Chair

Mr Pepperell then called for nominations for the position of Chair of the Civil Defence Emergency Management Group, Joint Committee.

Mayor Wade-Brown was nominated by Mayor Wallace and seconded by Mayor Staples.

Mayor Leggett was nominated by Mayor Church and seconded by Mayor Guppy.

The matter was put to a vote, the result of which was a 4-4 tie.

Mayor Leggett was then declared the elected Chair of the Civil Defence Emergency Management Group, Joint Committee, following the resolution of the tie by lot.

(3) Newly elected Chair takes the Chair

Mayor Leggett took the Chair.

(4) Election of Deputy Chair

Mayor Leggett then called for nominations for the position of Deputy Chairperson of the Civil Defence Emergency Management Group, Joint Committee.

Mayor Wade-Brown was nominated by Mayor Staples and seconded by Mayor Wallace.

There being no further nominations, Mayor Wade-Brown was declared the elected Deputy Chair of the Civil Defence Emergency Management Group, Joint Committee.

3 Public participation

There was no public participation.

4 Confirmation of Minutes of 30 August 2013

Report 13.807

File: E/11/12/02

Moved

(Mayor Leggett/ Cr Wilde)

That the CDEM Group confirms the minutes of the meeting of 30 August 2013, Report 13.807.

The motion was **CARRIED**.

5 CDEM Group Appointments

Bruce Pepperell introduced the report.

Report 13.1008

File: Z/01/04/19

Moved

(Cr Wilde/ Mayor Wade-Brown)

That the CDEM Group:

- 1. Approves the period of appointment of the Chair and Deputy Chair for the Wellington region CDEM Group to be until the October 2016 local authority elections;*
- 2. Notes the appointment of Patrick Dougherty as Chair and David Benham as Deputy Chair of CEG.*
- 3. Makes the following appointments:*
 - Scott Dray as interim Local Controller for Kapiti Coast District Council;*
 - Andrew Guerin as Alternate Local Controller for Kapiti Coast District Council;*
 - Jane Davis as CDEM Group Recovery Manager;*
 - Warren Ulusele as Recovery Manager Wellington City Council; and,*
 - Stephen McArthur as Recovery Manager, Kapiti Coast District Council.*
- 4. Removes Chris Hopman from the position of Porirua City Local Controller (alternate).*

The motion was **CARRIED**.

6 WREMO Quarterly Report (1 July – 30 September 2013)

Bruce Pepperell spoke to the report, providing an update against the activities in the WREMO Annual Plan, stating that July-September saw an unprecedented level of activity for WREMO due to the storm and the series of earthquakes. He further stated that although the budget indicated an underspend, expectation was that expenditure would be to budget by year-end. The Group requested an update on the Readynet development, and was advised that, due to the withdrawal of support by several councils (including some from the Wellington region), the product was no longer financially viable. WREMO is accordingly pursuing other tools and initiatives to provide coverage for schools and organisations.

Report 13.1009

File: Z/01/04/19

Moved

(Mayor Leggett/ Mayor Wallace)

That the CDEM Group:

- 1. Receives the report; and*
- 2. Notes the contents of the report.*

The motion was **CARRIED**.

7 The Joint Centre for Disaster Research (JCDR) / Wellington Region Emergency Management Office (WREMO): “International Centre of Excellence in Community Resilience: Wellington” (ICoE:CR)

Dan Neely, Manager Community Resilience, WREMO, spoke to the report. WREMO and the Joint Centre for Disaster Research (JCDR) (a collaborative venture by Massey University/GNS Science) are co-ordinating the UN-International Research on Disaster Risk (IRDR) International Centre of Excellence in Community Resilience based in the Wellington Region. As one of the joint co-ordinating organisations of the Centre, WREMO will be able to work with world leaders in the field and take advantage of emerging technology and concepts, as well as a living laboratory for research and learning.

Report 13.1010

File: Z/01/04/19

Moved

(Mayor Leggett/ Mayor Patterson)

That the CDEM Group:

- 1. Receives the report; and*
- 2. Notes the contents of the report.*

3. *Endorses the report and its contents.*
4. *Appoints Mayor-Wade Brown to be the Group's political liaison with the ICoE.*

8 Wellington region Natural Hazards Management Strategy

Bruce Pepperell provided an overview of the Wellington regional Natural Hazards Management Strategy. The strategy will be developed across the region but will not be binding on individual local authorities. The Strategy was recently endorsed by the Coordinating Executive Group (CEG).

Report 13.1011

File: Z/01/04/19

Moved

(Mayor Leggett/ Mayor Wallace)

That the CDEM Group:

1. *Receives the report; and*
2. *Notes the contents of the report.*

The motion was **CARRIED**.

9 Additional Agenda item

Moved

(Cr Wilde / Mayor Leggett)

1. *That under Standing Order 3.5.5, WREMO website launch be added to the Agenda.*

The motion was **CARRIED**.

10 WREMO website launch

Sarah Gauden-Ing, and Jay Anderson, Emergency Management Advisors, WREMO, gave a presentation on the new WREMO website www.getprepared.org.nz, which will go live on 25 November 2013. During the absence of any emergency the website focuses on WREMO's 'peace time activities', as well as promoting the guides to preparedness and providing general emergency management information. During an emergency the website will be updated by Public Information Manager's across the region to provide the best available advice and information. The website will be directly linked to the Ministry of Defence website and is designed to be the one-stop-shop for emergency management information for the region, complementing material available on the WREMO Facebook page.

The meeting closed at 9.52am.

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Mayor Nick Leggett
Chair, Civil Defence Emergency Management Group

Date