

Report 14.131  
Date 17 March 2014  
File E/12/01/04

Committee Council  
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## **Establishment of Annual Plan 2014/15 Hearing Committee**

### **1. Purpose**

To establish a committee to consider and hear submissions and feedback on the draft Annual Plan 2014/15 and other matters which are the subject of concurrent consultation.

### **2. Background**

The draft Annual Plan 2014/15 will be open for submissions and other feedback from the 24 March to 28 April 2014.

The Council is concurrently consulting on the proposed integrated delivery of water services and draft Regional Public Transport Plan 2014. Submissions received on these proposals will be considered alongside the Annual Plan submissions, but with separate recommendations to Council.

The hearing of submissions is scheduled for 27 to 29 May 2014. It is appropriate that the Council establish a committee to consider and hear the submissions and other feedback and report to the Council meeting on 12 June 2014 with its recommendations for amendments to the draft Annual Plan 2014/15 and the other matters which are the subject of concurrent consultation.

### **3. Terms of reference for committee**

The proposed terms of reference for the committee are attached (**Attachment 1**).

### **4. Local Government Act 2002**

It is consistent with best practice and the requirements of section 83(1) of the Local Government Act 2002 (special consultative procedure) that members hearing submissions should be present for the duration of the hearing and consideration of the submissions. The only constraint, therefore, is the availability to sit through the anticipated two to three days of hearings and be available for deliberations.

## 5. Communication

No communications are necessary in relation to the matters detailed in this report.

## 6. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

### 6.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

## 7. Recommendations

*That the Council:*

1. ***Receives the report.***
2. ***Notes the content of the report.***
3. ***Resolves to establish the Annual Plan 2014/15 Hearing Committee to consider submissions and other feedback on the draft Annual Plan 2014/15, proposed integrated delivery of water services and draft Regional Public Transport Plan 2014, which are being concurrently consulted on, and to report to Council with recommendations for amendments to the draft Annual Plan 2014/15 and other matters which are the subject of concurrent consultation.***
4. ***Appoints Crs Aitken, Brash, Bruce, Donaldson, Greig, Kedgley, Laban, Laidlaw, Lamason, McPhee, Swain, Wilde and Wilson as members of the committee, and appoints Cr Donaldson as Chair.***
5. ***Adopts the terms of reference for the Committee as set out in Attachment 1 to this report.***

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Attachment 1: Terms of Reference for the Annual Plan Hearings Committee