



Please note that these minutes remain unconfirmed until the meeting of the Civil Defence Emergency Management Group Joint Committee on 26 June 2015

Report 15.143

27/03/2015

File: E/12/12/02

**Minutes of the Civil Defence Emergency Management Group,
Joint Committee meeting held in the Council Chamber, Upper
Hutt City Council, 838 Fergusson Drive Upper Hutt, on Friday
27 March 2015 at 9.04am**

Present

Mayor Leggett (Chair)	(Porirua City Council)
Mayor Booth	(Carterton District Council)
Mayor Church	(Kapiti Coast District Council)
Mayor Patterson	(Masterton District Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace	(Hutt City Council)
Councillor Wilde	(Greater Wellington Regional Council)

1 Apologies

Moved (Mayor Leggett / Mayor Wallace)

That the CDEM Group accept the apology for absence from Mayor Guppy.

The motion was **CARRIED**.

Mayor Leggett advised that, in accordance with Standing Order 3.5.6, New Zealand ShakeOut 2015 would be added to the agenda as an item for discussion after agenda item 6 – CDEM Group appointments.

2 Public participation

There was no public participation.

3 Confirmation of Minutes

Moved

(Mayor Leggett/ Mayor Church)

That the CDEM Group confirms the minutes of the meeting of 7 November 2014, Report 14.593.

The motion was **CARRIED**.

4 Pre-Disaster Recovery Planning

Dr Laurie Johnson spoke to the Group about pre-disaster recovery planning. Dr Johnson has over 25 years' experience in urban planning and disaster-related consulting, management and research, and has written extensively about land use and risk, disaster recovery and reconstruction, and the economics of catastrophes.

Dr Johnson discussed the importance of pre-disaster recovery planning by local authorities and highlighted the value of undertaking this planning in a collaborative forum. Collective pre-disaster recovery planning and the formation of working relationships between a region's local authorities is important as it enhances central government's confidence in those authorities to effectively manage disaster recovery. This level of confidence makes it more likely that, in the event of a large scale disaster, the recovery will be managed in tandem by central and local government, rather than by an independent authority that has been appointed by central government, which often limits local participation.

Dr Johnson commented on the value of the CDEM Group Joint Committee and the region's other collaborative groups such as the Wellington and Wairarapa Lifeline Groups. The Group was advised that the Project Manager of Lifelines has been scheduled to speak at its next meeting.

The Group commented on the need to extend the collaborative approach to pre-disaster recovery planning to the region's District Health Boards and other relevant bodies, to raise awareness of the various plans, capabilities and knowledge held by the region's institutions.

The Group requested a scenario-based walk through of the processes in place for dealing with a large-scale disaster in the Wellington region.

The Group commended Dr Johnson for her contribution to the pre-disaster recovery planning workshop held in Wellington the day prior, and thanked her for her presentation.

5 WREMO Quarterly Report

The Group discussed WREMO's progress for the quarter ending 31 December 2014 against the activities scheduled in the WREMO Annual Plan 2014/15.

The Group was advised that Risk #6 in the Risk Matrix, "Inadequate operational connectivity," has been moved out of the square of attention into the less likely/less severe category as a result of the significant work that has been undertaken to upgrade the region's Emergency Operations Centres (EOCs). One EOC remains to be upgraded and when the supporting documentation is complete the risk will be removed from the matrix.

The Group discussed the progress made in enhancing community resilience, in particular the development of community response plans. The strategy behind these plans has been published online and has received a lot of international interest.

The Group received an update on WREMO's financial summary for the quarter. Spending for the period is under budget by \$300,000, the result of underspending in personnel/recruitment owing to some staff turnover and some of the vacancies being filled by existing staff. Materials were the other significant expense category underspent. Subject to the Chief Executive Group Subcommittee's endorsement, this surplus will be utilised to offset next year's budget.

Report 14.581

File: Z/01/04/19

Moved

(Mayor Leggett / Mayor Wallace)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents of the report.*

The motion was **CARRIED**.

6 CDEM Group Appointments

Report 15.135

File: Z/01/04/19

Moved

(Mayor Leggett / Cr Wilde)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the content of the report.*

3. Approves the following appointments:
 - a. *Mark Constable, Alternate Local Controller, Wellington City Council*
 - b. *Jerry Wrenn, Local Controller, Porirua City Council*
 - c. *David Hopman, Recovery Manager, Masterton District Council*
4. Removes the following names from the previously approved appointee list:
 - a. *Mike Chapman, Porirua City*
 - b. *Andrew Guerin, Kapiti Coast District*
5. *Delegates the authority to appoint the new Hutt City Local Controller to the Mayor of Hutt City*

The motion was **CARRIED**.

9 Discussion on New Zealand ShakeOut 2015

The Group discussed the 2015 New Zealand ShakeOut, a national earthquake drill, which is scheduled to take place at 10.15am on 15 October. The Group agreed to consider ways in which they could engage with the event.

The meeting closed at 10.08am.

Mayor Nick Leggett
Chair, Civil Defence Emergency Management Group

Date: