

Report	15.366
Date	5 August 2015
File	E/12/01/04
Committee	Council
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Power of Attorney to sign deeds

1. Purpose

For the Council to grant a Power of Attorney to David (Dave) Humm, General Manager, Corporate Services/Chief Financial Officer, for the signing of deeds on behalf of the Council.

2. Background

The Council often enters into deeds for a wide range of property matters. For the purposes of administrative efficiency, the Council decided in February 2009 that at least two officers should be granted a Power of Attorney to each sign deeds on behalf of the Council – see Report 09.24 for more information.

At present, Greg Campbell (Chief Executive Officer) and Leigh-Anne Buxton (General Manager, People and Capability) have been granted a Power of Attorney to sign deeds.

3. Comment

It is proposed that a new Power of Attorney to sign deeds on behalf of the Council be granted to David Humm, General Manager, Corporate Services/Chief Financial Officer. This will facilitate David Humm in this role as his portfolio includes property matters and he will need to sign deeds in this capacity. David Humm commenced his role as General Manager, Corporate Services/Chief Financial Officer on 27 July 2015.

In addition, officers recommend that Leigh-Anne Buxton, the current General Manager, People and Capability, retains her existing Power of Attorney to sign deeds when she takes on her new role as General Manager, People and Customer with effect from 31 August 2015. Greg Campbell, Chief Executive, retains his Power of Attorney to sign deeds.

4. Communication

The Council's decision will be recorded in the delegations register, and will be communicated to those persons who prepare deeds for the Council.

5. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

5.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance and engagement policy and decision-making guidelines. Due to the procedural nature of this decision, and its effect on the Council's role to carry out its work, officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

5.2 Engagement

Due to its procedural nature and low significance, no engagement on this matter has been undertaken.

6. Recommendations

That the Council:

- 1. **Receives** the report.*
- 2. **Notes** the content of the report.*
- 3. **Grants** a Power of Attorney to David Humm, General Manager, Corporate Services/Chief Financial Officer, to sign deeds on behalf of the Council.*
- 4. **Authorises** two Councillors to continue sign the Power of Attorney document as a deed.*
- 5. **Confirms** that the existing Power of Attorney granted to Leigh-Anne Buxton, General Manager, People and Capability, will continue to exist when Leigh-Anne Buxton assumes the position of General Manager, People and Customer, with effect from 31 August 2015.*

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Report approved by:

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Attachment 1: Power of Attorney to sign deeds – David Humm, General Manager, Corporate Services/Chief Financial Officer.