

# Confirmed Public minutes of the Civil Defence Emergency Management Group meeting on Friday 25 June 2021

All members participating remotely via Microsoft Teams at 9am.

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## Members Present

Mayor Baker (Chair)	Porirua City Council
Mayor Patterson (Deputy Chair)	Masterton District Council
Mayor Barry (from 9.01am)	Hutt City Council
Mayor Beijen	South Wairarapa District Council
Mayor Foster	Wellington City Council
Mayor Guppy	Upper Hutt City Council
Mayor Lang	Carterton District Council
Council Chair, Councillor Ponter (from 9.38am)	Greater Wellington Regional Council

All members participated at this meeting remotely via Microsoft Teams, and counted for the purpose of quorum as per clause 25B of Schedule 7 to the Local Government Act 2002.

### 1 Apologies

There were no apologies.

### 2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

### 3 Public participation

There was no public participation.

### 4 Confirmation of the Public minutes of the Civil Defence Emergency Management Group meeting on 25 March 2021 - Report 21.107

Moved: Mayor Baker / Mayor Patterson

That the Joint Committee confirms the Public minutes of the Civil Defence Emergency Management Group meeting on 26 March 2021 - Report 21.107

The motion was **carried**.

**5 Update on progress of action items from previous CDEM Group Joint Committee meetings – Report 21.288** [For Information]

Jeremy Holmes, Regional Manager, spoke to the report.

**6 COVID-19 vaccination rollout update – Oral Report**

Jeremy Holmes, Regional Manager, tabled a presentation and provided the Joint Committee with an update on the COVID-19 vaccination rollout, on behalf of the Capital and Coast and Hutt Valley District Health Boards (2DHBs).

Mr Holmes advised that the vaccine being distributed is the Pfizer vaccine, which has received MedSafe's approval. The vaccine is free, safe, and effective.

Mr Holmes outlined the vaccination programme:

- Group 1 (February to April) – border workers and their household contacts;
- Group 2 (April to June)– Health workers; Māori and Pacific over 55s
- Group 3 (May to July) – Over 65s; long term health conditions, disabled
- Group 4 (July to November) – General population over 16.

Mr Holmes covered the 2DHBs equity first approach to engage with Māori, Pasifika, and disabled communities and help them to gain access to vaccines in an equitable way. Some For Māori By Māori health clinics have popped up with support from the 2DHB to help with engagement and access to Māori.

**Noted:** the Joint Committee requested that future updates on the COVID-19 vaccination rollout, and any other future health related updates contain information relating to the area covered by the Wairarapa District Health Board.

**7 Regional Leadership Group update – Oral Report**

Jeremy Holmes, Regional Manager, Mark Duncan, Operational Readiness and Group Controller, and Dan Neely, Manager, Community Resilience and Group Recovery, provided an update on the Regional Leadership Group and tabled a presentation.

Mr Duncan advised the Joint Committee that WREMO has been working actively with the Department of Prime Minister and Cabinet (DPMC), Waka Kotahi NZ Transport Agency (Waka Kotahi) and NZ Police on managing the regional boundaries for changes in the Alert Levels. Adjustments on the management of the western boundary have been made.

Mr Neely gave an overview to the Joint Committee on the latest Recovery Dashboard and Community Sentiment Survey. The Dashboard and Survey were circulated to the Joint Committee members prior to the meeting.

Mr Holmes advised the Joint Committee that the Wellington Regional Leadership Committee (a newly established joint committee of the Wellington Region's local authorities, Horowhenua District Council, iwi organisations and Ministers of the Crown)

has housing and urban planning in its mandate to help address housing and accommodation shortages in the Region.

**Noted:** The Joint Committee requested officers to provide the CDEM Group with information on the welfare and management of displaced persons in the event of changes in Alert Levels.

## **8 National Emergency Management update – Oral Report**

David Coetzee, Manager, Regional Partnerships, National Emergency Management Agency (NEMA), updated the Joint Committee and tabled a presentation.

NEMA has finalised its Strategic Framework – Tā Mātou Anga Rautaki. This was informed by more than a year of conversations with NEMA staff, partners and stakeholders. It reflects the direction NEMA needs to move in to contribute to the Government’s vision for Aotearoa New Zealand’s emergency management system.

Mr Coetzee advised the Joint Committee of the review into the regulatory and legislative programme (Trifecta). This review looked at the Civil Defence Emergency Management Act 2002 and possible amendments, the National Civil Defence Emergency Management Plan Order and Guide, and the National Disaster Resilience Strategy and roadmap.

The legislative review has resulted in a shift from an amendment to a repeal and replace approach and is currently awaiting ministerial approval. This will likely extend the timeframe by approximately six months, with introduction of the proposed Bill to be early-mid 2022. This may have implications for CDEM Group Plans reviews and advice is not to wait for the new act. There will be transition arrangements in place to avoid another review immediately following the new legislation and National Plan.

The legislative review is looking at:

- Recognition of iwi Māori perspectives and incorporating Te Ao Māori in emergency management
- The legal framework – what regulations are required
- The role of NEMA and CDEM Groups’ and other agencies before, during and after a response
- Clarifying responsibilities for housing recovery
- Government funding
- How disabled people are recognised in the legal framework
- Clarifying the roles for lifeline utilities through events and reducing risks.

NEMA will work with CDEM Groups to co-design a CDEM Sector Strategy by end of 2021. It will build on the existing emergency management sector planning document and strategy and will support improved national, regional and local emergency management outcomes.

There is a commitment to recognise and enhance Māori in the Civil Defence Emergency Management Act 2002 to better enable Māori participation across all levels of emergency management. This includes iwi representation at strategic and operational levels.

**9 Wellington Region Emergency Management Office quarter three quarterly report 31 March 2021 – Report 21.287**

Jeremy Holmes, Regional Manager, spoke to the report, and tabled a presentation.

Moved: Mayor Baker / Mayor Beijen

That the Joint Committee approves the Wellington Region Emergency Management Office Quarter Three Quarterly Report 31 March 2021 (Attachment 1) against the outputs identified in the draft WREMO Annual Business Plan 2020/21.

The motion was **carried**.

**10 Wellington Region Emergency Management Office Annual Plan 2021/22 – Report 21.285**

Jeremy Holmes, Regional Manager, spoke to the report and tabled a presentation.

Moved: Mayor Baker / Mayor Foster

That the Joint Committee approves the Wellington Region Emergency Management Office Annual Plan 2021/22 (Attachment 1).

The motion was **carried**.

**11 Training and Exercises Plan 2021/22 – Oral Report**

Mark Duncan, Manager, Operational Readiness and Group Controller, provided an update on the Training and Exercise Plan for 2021/22 and tabled a presentation.

The end of training year exercise Parawhenua was held in May. It focussed on a distant source tsunami for all councils except Wellington City Council, who focussed on a landslide. In total 190 staff participated, and included partner agencies. All councils will receive post exercise reports with recommendations based on feedback from participants, exercise evaluation forms and observations.

Mr Duncan discussed the competency levels targets for 2020/21 and 2021/22. The 2021/22 targets were slightly revised by Coordinating Executive Group.

The CDEM Group was provided with the 2021/22 Training and Exercise Plan.

**12 Wellington Civil Defence Emergency Management Group Welfare Plan (2021-2026)**

Mark Duncan, Operational Readiness and Group Controller, spoke to the report and tabled a presentation.

Moved: Mayor Baker / Mayor Beijen

That the Joint Committee adopts the Wellington CDEM Group Welfare Plan (2021-2026).

The motion was **carried**.

**13 Civil Defence Emergency Management Group appointments – June 2021 – Report 21.284**

Jeremy Holmes, Regional Manager, spoke to the report.

Moved: Mayor Baker / Mayor Patterson

That the Joint Committee:

- 1 Approves the removal of the following statutory appointees:
  - a Ken Bailey as Alternate Controller (Porirua City Council)
  - b Geoff Stuart as Alternate Controller (Hutt City Council)
  - c Damon Simmons as Alternate Controller (Hutt City Council)
  - d Carolyn McKenzie as Alternate Controller (Combined areas of the district councils in the Wairarapa)

The motion was **carried**.

The public meeting closed at 10.12am.

Mayor A Baker

**Chair**

A handwritten signature in black ink, appearing to read 'A Baker', is positioned below the text 'Chair'.

Date: 25 February 2022